



Oaks North Community Center
 "An Age 55+ Community in Rancho Bernardo"
 www.oaksnorthcommunity.org

12578 Oaks North Drive; San Diego, CA 92128
 Office (858) 487-0120 ♦ Email: Admin1@oaksnorthcommunity.org

<u>FOR ONCC USE ONLY</u>	
DATE IN:	_____
ONCC NO:	_____
HOA NAME:	_____
TYPE:	_____

ARCHITECTURAL APPLICATION FOR APPROVAL OF THE FOLLOWING:
CONDOMINIUMS: EXTERIOR IMPROVEMENTS/CHANGES AND INTERIOR STRUCTURAL CHANGES
HOUSES: EXTERIOR IMPROVEMENTS/CHANGES

OWNER'S NAME: _____
 CONTACT PHONE: _____ EMAIL ADDRESS: _____
 PROPERTY ADDRESS: _____
 MAILING ADDRESS (If Applicable): _____
 NAME OF HOA (If Applicable): _____ MEMBER #: _____

I WOULD LIKE TO REQUEST APPROVAL OF THE PROPOSED IMPROVEMENT(S)/CHANGES(S) AS FOLLOWS:

SUBMISSION REQUIREMENTS: The following information must be furnished with all applications presented to the Architectural Committee for approval. Lack of any items required or insufficient data on any items will cause delay in checking or approving plans. It should be understood that *NO IMPROVEMENT OR CHANGE CAN PROCEED WITHOUT THE PRIOR WRITTEN APPROVAL OF THE ARCHITECTURAL COMMITTEE.*

1. **STRUCTURES:** Including but not limited to patio covers, room additions and fences, must include the following:
 - a. **PLOT PLAN:** Must include property lines and dimensions, site of proposed new construction and its relationship to the property lines and all existing structures as well as location and dimensions of existing structures.
 - b. **EXTERIOR ELEVATION:** An exterior elevation or rendering which fully explains the structure.
 - c. **BUILDING PLAN:** Construction details to assist in evaluating the project, including dimensions, materials and colors.
2. **LANDSCAPING:** Landscaping plans must show location, type and size of plants. Ground covers must be clearly specified with irrigation indicated.
3. **EXTERIOR PAINTING:** Color chips must be submitted. Your homeowners' association can provide the current approved exterior color palette. Residents without a homeowners' association can consult a color sample book in the Community Center office.
4. **GARAGE DOORS/SCREEN DOORS/SECURITY DOORS:** Type of material, style and color information must be submitted. Also, please submit a manufacturer's brochure.
5. **ROOFS:** Applicant must submit a manufacturer's sample depicting style and color to be installed.
6. **SOLAR TUBES:** Applicant, including those in areas controlled by a management or homeowners' association, will be responsible for roof damage caused by the installation as well as painting the flashing the same color as the roof.
7. **A DESCRIPTION OF HOW THE MATERIAL, STRUCTURE ETC IS TO BE INSTALLED.** Applications should include both a description of what is to be installed, the materials to be used and the method of installation

CONDITIONS OF APPROVAL: Original drainage patterns must not be disturbed, or an alternate pattern must be approved by the Architectural Committee. All materials and workmanship must match existing construction. All permits required by law must be obtained. A licensed contractor is highly recommended. Paint must match unless otherwise indicated above. Condominium approval is subject to the owner assuming responsibility for and expense of any future repairs or maintenance.

Owner acknowledges by his/her signature on this Application that he/she understands that no work may be undertaken until this application is approved by the Architectural Committee and that the mere filing of the application does not guarantee approval. Owner further acknowledges that by virtue of this application it may be necessary for the Architectural Committee to make an on-site inspection of the owner's property, and the owner hereby authorizes such an inspection and further authorizes the Architectural Committee to make such an on-site inspection whether or not the owner is present at the time; and the owner by his/her signature hereon releases the Architectural Committee and its members from any liability that may result from said on-site (exterior only) inspection.

Applicant Comments: _____

Dated: _____

 HOMEOWNER SIGNATURE
 ** PLEASE READ & INITIAL IMPORTANT NOTICE ON NEXT PAGE

 HOA ARCHITECTURAL REPRESENTATIVE SIGNATURE
 APPROVED _____ DISAPPROVED _____
 DATE DATE

 ONCC ARCHITECTURAL COMMITTEE SIGNATURE
 APPROVED _____ DISAPPROVED _____
 DATE DATE

The undersigned neighbors have been informed of all of the planned improvements and/or changes on this application. **Every neighbor impacted by the modification(s) must sign and check the owner awareness box.**

NAME & SIGNATURE	ADDRESS	OWNER AWARENESS
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>

For Architectural Committee Use Only:

Comments: _____

Inspection Date(s): _____ Inspected by: _____
